

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL

Monday 13 July 2026 at 1830
Village Hall, Stowey Road, Fivehead

All Members are summoned to attend the above meeting.

Members of the Public and the press are welcome to attend, but we would request that you notify the Clerk by 9am on Monday 13 July 2026. There will be no paper documents circulated.

Jayne Parsons

Jayne Parsons

Clerk to the Council

8 July 2026

AGENDA

1. Public participation

Members of the Public may raise any matter relating to items on the Agenda here; it is helpful if these are notified in advance, in writing, to the Clerk.

2. Somerset Councillors' Report

3. Apologies for absence

4. Minutes

To approve Minutes of the Parish Council Meeting held on 1 June 2026 and the Parish Council Cemetery Meeting held on 19 June 2026

5. Declarations of Interest and Dispensations

To receive and consider granting dispensation requests. Members should declare any interest in items on the Agenda here. Members must withdraw from the meeting if declaring an interest and not being granted dispensation to remain in the meeting.

6. Matters Arising from the Minutes (1 June) and raised by Members

- a) Social media – update/new community page/next steps inc restarting PC page/NextDoor
- b) Wooden structure on land off of A378 (26/00011/ENF) – update
- c) Active Travel meeting (22/6) – update/next steps on Burton Mead Drove section
- d) Speeding in the village (inc Stowey Rd/coaches passing The Stable); SID update/next steps
- e) CIL funding
- f) Fivehead Village Hall & Playing Field - reopening of play area/communications
- g) Wessex Internet – street works update
- h) Defibrillator matters – **to consider:** price increase for 2026/27 support contract (£196 + VAT); next steps for contract renewal Feb 27; garage unit power supply issues reported by MB; **to note:** Reserve total FY26/27 - £333
- i) SC Local Plan update (CM) – **to consider** completion of scoping consultation by 24 Jul 26
- j) Cemetery maintenance update – **to consider** purchase of further shrubs/chain for gate
- k) **To authorise updated cost** (£154.50 inc VAT) for battery jigsaw from Grounds and Maintenance Reserve for immediate reimbursement (DB)
- l) **To authorise** additional pages for June HP Instant, for immediate payment - **£8.99** (inc VAT)
- m) Changeover to .gov councillor emails
- n) Parish newsletter – changeover to new design package
- o) No cold calling leaflets update

7. Correspondence Received (details emailed)

- a) From Somerset Council, Civic Office, invitation for nominations for the Chair's Community Awards, by Fri 24 Jul, for annual Award Ceremony on 16 Oct 26
- b) From Somerset Council, request to consider policy for publication of councillors' address details, following change in legislation
- c) From ICCM, opportunity to enter photography competition, entries by 30 July 26

8. Planning - see <http://www.southsomerset.gov.uk/planningsearch/> for details

No further planning applications for consideration

9. Reports

- a) Village Hall & Playing Field CIO (MK); b) SALC (CM); c) Cemetery (LH); d) Highways (Clerk); e) Environment (DB); f) Rights of Way (Clerk for MB); g) Asset check (KB) (grit bin levels to be notified to Highways)

10. Finance - to receive the financial position of the Council

- a) Payments authorised and unrecorded during previous month:
 - (i) Parish Magazine Printing – newsletter (June) - £382.60
 - (ii) PTAS – internal audit - £165
 - (iii) Fivehead Village Hall – small meeting room (May) - £20
 - (iv) Fivehead Village Hall – APM main room (May) - £19.50
 - (v) D C Plant & Son – grass cuts (May x 2) - £420
- b) Payments to be authorised:
 - (i) D C Plant & Son – grass cuts (Jun x 2) - £420
 - (ii) Village Hall – small meeting room (June) - £20
 - (iii) Village Hall – cemetery meeting (19 Jun) - £5
 - (iv) D Braddock – telephone box paint (Smith and Alan) - £23.99 (inc VAT)
 - (v) D Braddock – compost/bark (Greenshutters) - £94 (inc VAT)
 - (vi) D Braddock – Makita jigsaw and brushless multi-tool (Power Tool World) - £291.45 (inc VAT)
 - (vii) D Braddock – Makita sander (Screwfix) - £99.97 (inc VAT non refundable)
 - (viii) C Munday – APM refreshments reimbursement - £25
 - (ix) J Parsons – Clerk/RFO – Salary (Jun) - £643.20
 - (x) HMRC – Employer NI (Jun) - £33.93
 - (xi) J Parsons – Homeworking allowance (Jun) - £26
 - (xii) J Parsons – HP Instant Ink (Jun) - £8.99 (inc VAT)
- c) Income received:
 - (i) NatWest – Interest (May) - £56.99
 - (ii) Forsey and Son – newsletter advertising - £120
 - (iii) Bawdens Cleaning – newsletter advertising - £30
 - (iv) M Braddock – Defib donation (quiz) - £25
 - (v) M Braddock – Defib donation (fundraising) - £185
 - (vi) M Braddock – Defib donation (awareness night) - £80.50
- d) **To consider** updated Asset Register to be added to website

11. Matters of Report, Questions and Items for the Next Meeting

- a) Chairman; b) Councillors; c) Clerk

12. Date of Next Meeting

Monday 10 August 2026 at 6.30pm, Fivehead Village Hall