FIVEHEAD PARISH COUNCIL

www.fiveheadparishcouncil.gov.uk
clerk@fiveheadparishcouncil.gov.uk

White Lias House
Turnhill Road
High Ham
TA10 9DF
01458 253283

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL
Monday 2 November 2026 at 1830
Village Hall, Stowey Road, Fivehead

All Members are summoned to attend the above meeting.
Members of the Public and the press are welcome to attend, but we would request that you notify the Clerk by 9am on Monday 2 November 2026. There will be no paper documents circulated.

Jayne Parsons **Jayne Parsons** **Clerk to the Council** **28 October 2026**

AGENDA

1. **Public participation**
   Members of the Public may raise any matter relating to items on the Agenda here; it is helpful if these are notified in advance, in writing, to the Clerk.

2. **Somerset Councillors' Report**

3. **Apologies for absence**
   Councillor L Howard

4. **Minutes**
   To approve Minutes of the Parish Council Meeting held on 5 October 2026

5. **Declarations of Interest and Dispensations**
   To receive and consider granting dispensation requests. Members should declare any interest in items on the Agenda here. Members must withdraw from the meeting if declaring an interest and not being granted dispensation to remain in the meeting.

6. **Matters Arising from the Minutes (5 Oct) and raised by Members**
   a) Fivehead Park – update and **to consider** CIO Chair's request for consent for asking the Charity Commission to discharge the Council as custodian trustee and vest the land in the CIO
   b) Speeding in the village – i) SpeedWatch update; ii) portable SID – **to review** possible new location(s)/next steps/consultation; iii) **to note** new SIDs installed on A378; iv) **to authorise** c£12 for two padlocks for security
   c) **To consider** cost of location move/electrical contractor insurance requirement for Fivehead garage defib
   d) **To consider** booking online Code of Conduct training – 2 Dec, 6-8pm, (£120 for 6 or 8 people)
   e) **To consider** 2-yr renewal cost to retain .org domain name (fivehead-village.org.uk) - £23.98 inc VAT (payment due in advance of 7/12/26)
   f) **To consider** grass contract renewal for FY27/28 (price held as per FY26/27 + 2 additional cuts)
   g) Grant policy – **to review** draft policy for FY27/28 and agree next steps
   h) S171 permit for highways work – **to note** renewal from 1/11/26
   i) Emergency plan – update (MK)
   j) Visibility splay, Butcher's Hill – update (DB)
   k) Xmas tree arrangements
   l) Remembrance Sunday arrangements

7. Correspondence Received (details emailed)

a) From Devon and Somerset Fire & Rescue Service – consultation on draft Community Risk Management Plan, closes 4 Jan 27

8. Reports

a) Village Hall & Playing Field CIO (KB); b) SALC (CM); c) Cemetery; d) Highways (Clerk); e) Environment (DB); f) Rights of Way (Clerk for MB); g) Asset check (BF)

9. Planning - see http://www.southsomerset.gov.uk/planningsearch/ for details

No new applications for consultation

10. FY27/28 Finances – preliminary discussions

a) Risk Report – **to consider** updates to 31 Oct 26
b) Asset Register – **to approve** updated Register to 31 Oct 26
c) CIL update
d) Projects/grants to be included in FY27/28 budget

11. Finance - to receive the financial position of the Council

a) Payments authorised and unrecorded during previous month:
(i) Parish Magazine Printing – newsletter printing (Oct) - £382.60
(ii) D C Plant & Son – Grass cuts (x2 Oct + rear Cem 1st cut) - £670
b) Payments to be authorised:
(i) Elan City Ltd – 2 x solar SIDs - £5280 (inc VAT)
(ii) J Parsons – Clerk/RFO – salary (Oct) - £664.40
(iii) J Parsons – Clerk/RFO - overtime (10 hrs @ £16.61) - £166.10
(iv) HMRC – Employer NI (Oct) - £62.02
(v) J Parsons – Homeworking allowance (Oct) - £26
(vi) J Parsons – HP Instant Ink (Oct) - £4.49 (inc VAT)
c) Income received:
(i) NatWest – Interest (Sep) - £67.21
(ii) M Braddock – defib fundraising - £25
d) Internal review of controls (2 of 4) – MK

12. Matters of Report, Questions and Items for the Next Meeting

a) Chairman; b) Councillors; c) Clerk – i) review of parish magazine advertising rates; ii) review of cemetery rates; iii) budget discussions FY27/28

13. Date of Next Meeting

Monday 7 December 2026 at 6.30pm, Fivehead Village Hall